

**COLLINSVILLE, OKLAHOMA PARK BOARD**

**Regular Meeting Agenda**

**July 16, 2013, 4:30 P.M.**

**City Hall Commission Chambers**

**106 N. 12<sup>th</sup> Street**

1. Call to Order.
2. Roll Call.
3. Approval of Regular Meeting Minutes for March 19, 2013 and May 21, 2013.
4. Discussion and possible action regarding revised Park Ordinance.
5. Status report from Public Works Director.
6. Adjournment.

POSTED ON CITY HALL BULLETIN BOARD

DATE: 7-12-13 TIME: 4:00 pm BY: Angela McKinis

COLLINSVILLE PARK BOARD  
MINUTES OF REGULAR MEETING  
TUESDAY, MARCH 19, 2013

The Collinsville Park Board met in Regular Session on Tuesday, March 19, 2013 in the Commission Chambers at City Hall per the Notice of Public Meeting and Agenda posted on the City Hall bulletin board on March 13, 2013 at 4:00 p.m.

ITEM 1. Call to Order.

Ted Wright called the meeting to order at 4:50 p.m.

ITEM 2. Roll Call:

PRESENT

Ted Wright  
Glen Reser  
Cheryl Hunt  
Adam Steidley

ABSENT

Eddie Tidwell

A quorum was declared present.

STAFF

Pam Polk, City Manager  
Phil Stowell, Public Works Director  
Steve Tinker, Code Enforcement/Building Inspector

ITEM 3. Approval of minutes from January 15, 2013 Regular Meeting.

Motion by Glen Reser seconded by Adam Steidley to approve January 15, 2013 Regular Meeting minutes.

YES: Wright, Hunt, Reser, Steidley

NO: None

Motion carried 4-0

ITEM 4. Discussion and possible action on lighting for Trail.

Cost of lighting will be \$18,334 with seventeen 15' poles. The City will do installation and wiring.

Motion by Glen Reser seconded by Adam Steidley to approve and recommend lighting for Park Trail.

YES: Wright, Hunt, Reser, Steidley

NO: None

Motion carried 4-0

ITEM 5. Discussion and possible action regarding revised Park Ordinance.

Tabled.

ITEM 6. Adjournment.

Meeting was adjourned at 5:20 p.m.

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Angela McGinnis, Secretary

COLLINSVILLE PARK BOARD  
MINUTES OF REGULAR MEETING  
TUESDAY, MAY 21, 2013

The Collinsville Park Board met in Regular Session on Tuesday, May 21, 2013 in the Commission Chambers at City Hall per the Notice of Public Meeting and Agenda posted on the City Hall bulletin board on May 17, 2013 at 3:30 p.m.

ITEM 1. Call to Order.

Ted Wright called the meeting to order at 4:33 p.m.

ITEM 2. Roll Call:

PRESENT

Ted Wright

Glen Reser

Cheryl Hunt

Eddie Tidwell

Adam Steidley (arrived at 4:43 p.m.)

ABSENT

None

A quorum was declared present.

STAFF

Angela McGinnis, City Clerk

Phil Stowell, Public Works Director

Steve Tinker, Code Enforcement/Building Inspector

ITEM 3. Presentation from LandPlan regarding secondary sign concept design for sign at Park entrance at South 15<sup>th</sup> Street.

Barbara Tarter presented to the board a drawing of a miniature version of the existing sign at the West entrance. This smaller sign would not have the side column and plaque. It will have the same type metal lettering and store. The sign location would be about 8 feet further west in the park than the existing sign.

ITEM 4. Discussion and possible action to approve sign concept design for sign at Park entrance at South 15<sup>th</sup> Street.

Motion by Glen Reser seconded by Cheryl Hunt to approve sign concept design for sign at Park entrance at South 15<sup>th</sup> Street.

YES: Wright, Hunt, Reser, Tidwell

NO: None

Motion carried 4-0

ITEM 5. Adjournment.

Meeting was adjourned at 4:45 p.m.

\_\_\_\_\_  
Angela McGinnis, Secretary

CITY OF COLLINSVILLE, OKLAHOMA  
ORDINANCE NUMBER \_\_\_\_\_

AN ORDINANCE RELATING TO PARKS, RECREATION AND CULTURAL AFFAIRS CHAPTER 38, SECTIONS 38-1 THROUGH 38-107 REPLACING AND REPEALING SECTIONS 38-1 THROUGH 38-107 OF THE CODE OF ORDINANCES OF THE CITY OF COLLINSVILLE, OKLAHOMA, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT THEREWITH, DECLARING AN EMERGENCY AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF COLLINSVILLE, TULSA COUNTY, STATE OF OKLAHOMA, AS FOLLOWS:

SECTION 1: An ordinance repealing that Section of the Code relating to Parks, Recreation and Cultural Affairs, Chapter 38, Section 38-1 through 38-107 and replacing and adding to the Code a new Ordinance for Parks, Recreation and Cultural Affairs, Section 38-1 through Section 38-107.

**ARTICLE I. IN GENERAL**

**Sec. 38-1. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*City lake*, as used in this chapter, refers to the city reservoir, located in the Northeast ¼ of Section 22, Township 22 North, range 13 East, Rogers County, Oklahoma.

*Public parks* means all places owned by the city and used as city parks.

(Code 2000, §§ 11-201, 11-301)

**Sec. 38-2. - Compliance required.**

It is unlawful for any person to use any of such recreational facilities or to hunt, fish, swim or use any boat in connection with any of the recreational facilities owned or operated by the city without having complied with the rules and regulations promulgated by the board of commissioners of the city in connection therewith.

(Code 2000, § 11-501)

Secs. 38-3—38-22. - Reserved.

## ARTICLE II. PARK ADVISORY BOARD

### **Sec. 38-23. – Control and management of city property and facilities.**

All public park properties and recreation facilities within the jurisdiction of the City of Collinsville, Oklahoma, together with all property or facilities which may be hereafter acquired or used for park and recreation purposes, shall be under the management, care and control of the City Commission.

(Code 2000, § 11-101)

**State law references:** Creation and powers of recreation boards and commissions, 11 O.S. §33-105.

### **Sec. 38-24. Park Advisory Board appointed.**

The City Park board is composed of five qualified voters of the City, to be appointed by the mayor, subject to confirmation by the Board of Commissioners. One of the members appointed shall be designated by the Mayor as chairman. Every year, at the time prescribed for the beginning of the term for new members, or as soon as is practicable thereafter, the Park Advisory Board shall elect a Vice Chairman and Secretary.

The term of office of the members shall be coterminous with the terms of the Mayor and Board of Commissioners, unless removed by a vote of the Board of Commissioners prior thereto, and the Park Advisory Board members shall serve until their successors are appointed and qualified. Park Board members shall possess the same qualifications and be subject to the same disqualifications provided by law for Commissioners of the City and shall serve without compensation.

(Code 2000, § 11-101)

State law reference— Creation and powers of recreation boards and commissions, 11 O.S. § 33-105.

### **Sec. 38-25. – Meetings and quorum.**

The Board shall determine the time and place of its regular monthly meetings, and the Chairman or any four (4) members may call special meeting of the Board.

A majority of a quorum must vote aye or nay on each motion properly before the Board for action or such motion shall not carry or be denied.

### **Sec. 38-26. - Appropriation and disposition of funds.**

The duties of the Park Advisory Board shall be as follows, to wit:

- (A) Consider and recommend for City Commission approval, acceptance, acquisition or disposal of park property, both real and personal;

- (B) Consider and recommend for City Commission approval, future improvements to park property, both real and personal, and provide an estimate of the capital needs;
- (C) Consider and recommend for City Commission approval, adoption or repeal of park rules and regulations; and,
- (D) Consider and recommend for City Staff implementation of Park events and programs.
- (E) The Park Board shall render to the Board of Commissioners quarterly reports for the quarters ending on the last day of March, June, September and December, or as soon after the end of each quarter as practicable.

In the performance of the Board duties as outlined about the Board shall be authorized to request of the City Manager provision of staff personnel as well as engineering, financial, legal and/or recreation assistance and guidance from the respective departments within the City.

Except for purpose of inquiry, the Board or individual members thereof shall not give orders to any employee of the Park Department either publicly or privately, or to any other employee of the City of Collinsville, Oklahoma.

**Sec. 38-27. – Members not to hold other office.**

Members of the Park Advisory Board shall not hold any other office or position in City government or hold office or position with the Collinsville Municipal Authority.

**Sec. 38-28. – Removal of members.**

Any Park Advisory Board member who is absent for more than one half (1/2) of all regular meetings of the Board held within any period of four (4) consecutive calendar months within which regular meetings are held each month, or who moves from the city limits of Collinsville, shall thereupon automatically cease to hold office without hearing or action by the Commission and his/her replacement shall be appointed by the Commission.

Secs. 38-29—38-46. - Reserved.

**ARTICLE III. PARK RULES AND REGULATIONS**

**Sec. 38-47. - Merchandising.**

No person shall sell or offer for sale any merchandise in any of the public parks of the City of Collinsville without prior approval by the City.  
(Code 2000, § 11-202)

**Sec. 38-48. - Advertising.**

No person shall advertise in any manner or distribute or hand out any circular, handbill or poster of any kind or of any commodity or other thing in any public park. It shall be unlawful to affix

any circular, handbill, poster or sign or announcement of any kind on any tree, lamppost, hydrant, curbstone, sidewalk, coping, flagstone, fence, wall, building or other place in any public park or on any street, avenue, or alley or other public grounds under the supervision of the city.  
(Code 2000, § 11-203)

**Sec. 38-49. - Disorderly conduct.**

It shall be unlawful for any person at any time to lawfully or maliciously disturb the public peace or quietude or the life, health or safety of any individual in any manner by making unnecessary or inappropriate noise; by any disorderly conduct interrupting disquieting or disrupting any lawful congregation or assembly of people in any City of Collinsville Park.

(Code 2000, § 11-205)

**Sec. 38-50. - Firearms.**

No person shall discharge any firearms in any public park.

(Code 2000, § 11-207)

**Sec. 38-51. – Defacing park property.**

It shall be unlawful for any person to destroy, damage or deface any park property, buildings, equipment, fixtures, trees, or grounds.

(Code 2000, § 11-208)

**Sec. 38-52. - Speed.**

No person shall drive or ride at a greater rate of speed than 15 miles an hour within any public park.

(Code 2000, § 11-209)

**Sec. 38-53. – Building fires**

It shall be unlawful for any person to build a fire for any purpose in any public park except for cooking food with self-contained grills or in structures provided by the City of Collinsville for cooking in the park.

(Code 2000, § 11-214)

**Sec. 38-54. - Animals at large.**

No person shall permit any animals to run at large in any public park of the city.

(Code 2000, § 11-216)



**Sec. 38-55. - Littering.**

It shall be an offense for any person to throw, place, leave, scatter or otherwise deposit any papers, boxes, cartons, or rubbish of any kind on any of the grounds, walks, paths, or places in any public park.  
(Code 2000, § 11-223)

**Sec. 38-56. - General offenses.**

Any prohibited act or conduct which constitutes an offense as set forth in the City of Collinsville Code Ordinances shall be an offense when such a conduct is committed in any public park.  
(Code 2000, § 11-224)

**Sec. 38-57. - Park curfew.**

Unless otherwise provided for by action upon motion of the city commission allowing exception to the time limits herein provided for, all public parks of the city, as defined within this chapter, shall be closed for public use between the hours of 12:00 midnight and 6:00 a.m. every day of the week.  
(Code 2000, § 11-228; Ord. No. 656, 9-3-1996; Ord. No. 664, 11-17-1997)

Secs. 38-58—38-104. - Reserved.

**ARTICLE IV. CITY LAKE**

**Sec. 38-105. - State fishing license required.**

Any person holding a fishing license under state law that has not expired or is otherwise lawfully permitted to fish under the laws of the state shall be permitted to fish in and upon the city lake.  
(Code 2000, § 11-302)

**Sec. 38-106. - Prohibitions on fishing.**

Fishing by the use of trot lines or throw lines is prohibited, and fishing in the city lake by any means other than a pole and line is prohibited.  
(Code 2000, § 11-303)

**Sec. 38-107. - Swimming and boat use prohibited.**

It is unlawful for any person to use a boat upon the lake or to swim or wade.  
(Code 2000, § 11-304)

**SECTION 2:** The provisions of this ordinance are severable and if any part or parts of this ordinance are held to be invalid, then the decision of the court so holding shall not affect the remaining provisions.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are expressly repealed.

**SECTION 4:** An emergency exists for the preservation of public health, peace and safety and, therefore, this ordinance shall become effective after the time of its passes and approval.

**SECTION 5:** This ordinance shall become effective the \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED, APPROVED AND ADOPTED, with the Emergency Clause voted upon separately this \_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF COLLINSVILLE, OKLAHOMA

By: \_\_\_\_\_  
Herb Weaver, Mayor

**ATTEST:**

\_\_\_\_\_  
Angela McGinnis City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ken Ray Underwood, City Attorney